May 25, 2021 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on May 25, 2021, at the Louisiana Regional Airport with Chairman Rick Webre presiding. Commissioners Gaudin, Melancon , and Landry were all present and Airport Director, Jason Ball, was also in attendance.
2. Chairman Webre stated that he was proud of how all the staff has been working hard to fill all the hours since they were short staffed. New full time hire is doing well and two more part time employees were going to be interviewed.
3. A motion by Commissioner Gaudin seconded by Commissioner Melancon to approve the meeting minutes from April as presented; motion carried unanimously.
4. Finance- Mr. Ball explained that the fuel sales have remained high. Income from leases are looking more normal now that the new hangars have been on autodraft. Cash position is in a great position to be able to pay the sponsor match for the upcoming projects. The budget shows less rent collected due to new hangars being finished late. Motion made by Commissioner Landry seconded by Commissioner Melancon to accept; motion carried.
5. Legal- Jason spoke to Hank and Hank told him he had not looked at the email yet to review the changes, but would try to do so soon.
6. Engineering Report was presented by Jason Ball
   1. The MSA will be expiring and an RFQ will have to be advertised.
7. Operations- Staffing has presented an issue so Jason asked the board to be patient.
8. Chairman: Capital Outly money will be available around August. Master Plan needs to be finished.
9. Old Business:
   1. Corporate Hangar- In works.
   2. Cirrus Training Center- Mickey had plane delivered
   3. Master Plan- discussed in report.
   4. CIP- due in August.
10. New Business
    1. Budget for FY 2021-2022 was proposed and all figures gone over. Overall revenues were questioned and it was determined that grant income was not included so it would be changed before putting out for comment and also bond payment would be added to expenditures. Notice will be given that the proposed budget will be available for public viewing. Motion made by Commissioner Gaudin Seconded by Commissioner Melncon Motion Carried
    2. Advertising for the MSA and forming a committee for the selection. Motion made by Commissioner Landry Seconded by Commissioner Gaudin. Motion Carried
11. Next meeting scheduled for Tuesday June 22, 2021
12. Motion to adjourn made by Commissioner Gaudin, seconded by Commissioner Melancon. Motion Carried.

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Richard Webre, Chairman Kevin Landry, Secretary